

Grant of Administration Flow-Chart

Things to note before filing your application

Place of domicile

- If the Deceased was domiciled in Singapore, you may proceed to file your application in Singapore.
- If the Deceased was domiciled in another country, an additional Affidavit of Foreign Law must be filed.

Value of Deceased's assets

- If the Deceased's assets are less than SGD\$3 million, an application must be made at the Family Justice Courts.
- If the assets are more than SGD\$3 million, an application must be made at the Family Justice Division of the High Court.

Deceased has a Will

Estate to be distributed according to the Will

Application for Grant of Probate

Documents required for Grant of Probate

- The original Will
- The original Death Certificate

Grant of Probate obtained for the Executor/Trustee to distribute the Deceased's Estate according to the Will

Deceased does not have a Will

Estate to be distributed according to the Intestate Succession Act

Application for Grant of Letters of Administration

Persons entitled to be appointed as Administrator(s) in order of priority:

- Spouse
- Lawful children
- Parents
- Brothers or sisters
- Lawful children of brothers and sisters
- Grandparents
- Uncles or aunts

Grant of Letters of Administration for the Administrator to distribute and administer the Deceased's Estate according to the Intestate Succession Act